

Professor / Researcher Name
Department, Institution
name@example.com
September 12, 2026

To Whom It May Concern,

I am pleased to recommend **Candidate Name** for **program, position, fellowship, or opportunity**. I have known the candidate for [length of time] in my capacity as [role].

During this period, the candidate has demonstrated strong abilities in [research, coursework, instrumentation, programming, leadership, or communication]. In particular, [brief concrete example of an accomplishment or contribution].

The candidate combines scientific independence with a collaborative approach and communicates results clearly. These qualities make them well prepared for the next stage of their academic development.

I recommend **Candidate Name** with confidence. Please feel free to contact me if further information would be useful.

Sincerely,

Professor / Researcher Name
Title, Institution