

Your Name
Institution
you@example.com
September 12, 2026

Dear Dr. / Prof. Colleague,

I am writing to invite you to collaborate on **Project Title**, a project focused on **brief scientific objective**.

The project will combine **data, facilities, methods, or expertise**. We believe your experience in **specific expertise** would be particularly valuable for **specific contribution**.

Our current plan is to **brief timeline or activity**. We would be glad to discuss authorship, responsibilities, data access, and the proposed schedule before the collaboration begins.

Please let me know if you would be interested in joining the project. I would be happy to arrange a short meeting to discuss the scientific goals and next steps.

Best regards,

Your Name
Institution